



Pupils Acceptable Use Policy 2017

KS2 Pupils

- I always ask permission from an adult before using the internet
- I only use websites and search engines that my teacher has chosen
- I use my school computers for school work unless I have permission otherwise
- I always place my mobile phone in the correct container when I enter the classroom in the morning. The container will be securely locked away and at the end of the day I will collect my mobile phone.
- I know that not everything or everyone online is honest or truthful and will check content on other sources like other websites, books or with a trusted adult
- I always credit the person or source that created any work, image or text I use
- I only talk with and open messages from people I know and I only click on links if I know they are safe
- I always talk to an adult if I'm not sure about something or if something happens online that makes me feel worried or frightened
- I only send messages which are polite and friendly
- I keep my personal information safe and private online
- I will keep my passwords safe and not share them with anyone
- I will not access or change other peoples files or information
- I will only post pictures or videos on the Internet if they are appropriate and if I have permission
- I will only change the settings on the computer if a teacher/technician has allowed me to
- I understand that the school's internet filter is there to protect me, and I will not try to bypass it
- I know that people I meet online may not always be who they say they are. If someone online suggests meeting up, I will immediately talk to an adult
- I know that my use of school devices/computers and Internet access will be monitored
- I know that if I do not follow the rules then:
 - A warning will be given
 - If I continue not to follow the rules within that lesson, I will be asked to work in my paired class
 - If I continue not to follow the rules in more than one lesson, I will be sent to Mr Garthwaite and parents will be told
- If I see anything online that I shouldn't or that makes me feel worried or upset then I will switch the monitor off and tell an adult straight away
- I have read and talked about these rules with my parents/carers
- If I am aware of anyone being unsafe with technology then I will report it to a teacher
- I can visit www.thinkuknow.co.uk and www.childline.org.uk to learn more about keeping safe online
- I always talk to an adult if I see something which makes me feel worried

30 Winner! You were safe online

29

28

27

26 I will keep information about me and my passwords secret.

21

22

23 I will not be unkind to anyone online.

24

25 I acted unsafely online!

20 If someone asks me to meet them, I will always talk to an adult straight away.

19

18 I know that people online are strangers and they may not be who they say they are.

17

16 I acted unsafely online!

11 I always talk to an adult if I see something online which worries me.

12

13

14 I know there are laws that stop me copying online content.

15

10 I acted unsafely online!

9

8 I know I must only open messages online that are safe. If I am unsure I will ask an adult first.

7

6 I always check if information online is true.

1 Online

2

3 I ask an adult which websites I can look at or use.

4

5

STAY SAFE Online



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Parent/Carers Acceptable Use Policy 2017

- I have read and discussed the Acceptable Use Policy with my child
- I know that my child will receive online safety (e-Safety) education to help them understand the importance of safe use of technology and the internet, both in and out of school.
- I am aware that any internet and computer use using school equipment may be monitored for safety and security reasons and to safeguard both my child and the schools systems. This monitoring will take place in accordance with data protection and human rights legislation.
- I understand that the school will take all reasonable precautions to ensure that pupils cannot access inappropriate materials but I appreciate that this is a difficult task.
- I understand that if the school has any concerns about my child's safety online, either at school or at home, then I will be contacted
- I understand that if my child does not abide by the school Acceptable Use Policy then sanctions will be applied in line with the schools behaviour policy. If the school believes that my child has committed a criminal offence then the Police will be contacted
- I, together with my child, will support the school's approach to online safety (e-Safety) and will not deliberately upload or add any images, video, sounds or text that could upset, threaten the safety of or offend any member of the school community
- I know that I can speak to the school Online Safety (e-Safety) Coordinator Mr Graeme Garthwaite, or my child's teacher if I have any concerns about online safety (e-Safety)
- I will visit the school website for more information about the school's approach to online safety as well as to access useful links to support both myself and my child in keeping safe online at home
- I will visit www.thinkuknow.co.uk/parents, www.nspcc.org.uk/onlinesafety, www.internetmatters.org, www.saferinternet.org.uk and www.childnet.com for more information about keeping my child(ren) safe online
- I will support the school and my child by role modelling safe and positive online behaviour (such as sharing images, text and video responsibly) and by discussing online safety with them when they access technology at home

I have read the Parent Acceptable Use Policy.

Child's Name..... Class.....

Parents Name.....Parents Signature.....

Date.....